School-Level Data Dashboard User Manual

This user manual aims to guide users through the online school-level data dashboard, including the four sections: homepage, school dashboard, case studies and supportive resources.

Logging In

1. Log into the dashboard with your username and password.

Homepage

Navigation of Home Page

- This is your Dashboard Home Page. To return to the home screen at any time, simply click on 'Home Page' in the menu.

Your schools' name will appear here

- The video located at the bottom of the Dashboard Home Page is a digital navigation guide that gives you a step-by-step tour of the dashboard, including both its content and functionality.

About the dashboard

The dashboard was created using User Centred Tool Design, which involved multiple cycles of stakeholder involvement. This included school staff, Welsh Network of Healthy School Schemes Coordinators, and young people via research advisory groups.

Below you can find an introductory video to the dashboard that describes its key features and functionality. An accompanying user guide is also available to download.

School Dashboard

In this section, your school's data is presented, based on pupils' responses to the SHRN Student Health and Wellbeing Survey.

1. Click on 'School Dashboard' on the menu. The first topic automatically comes onto the screen.

2. Toggle the horizontal tabs to select the desired health topic.

3. Toggle the vertical tabs to select the desired subordinate category for the chosen health topic.

Navigating Health Topic Graph Number 1, 2 and 3

The first three graphs on the dashboard convey the same data but for DIFFERENT YEARS.

1. Once you have selected your desired health topic and sub-topic, you can view the data by gender and year group. The example here is 'Wellbeing & Emotional Health', 'Life Satisfaction'.
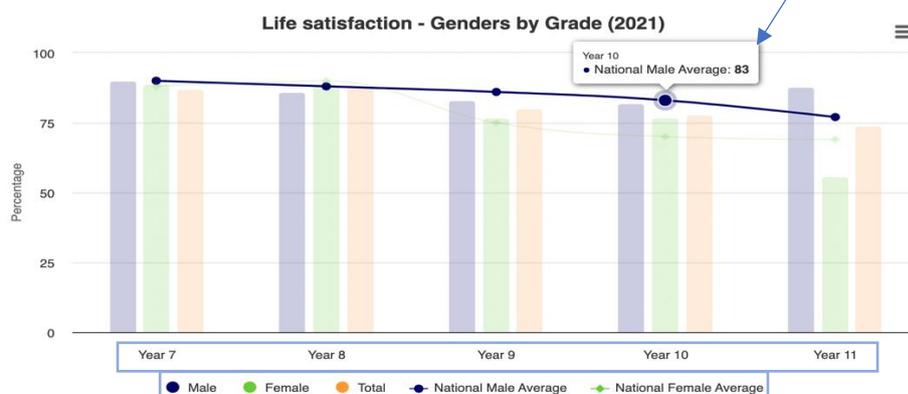
Hover over the graph to highlight National Average trends for Male or Female.

2. The first three graphs are bar charts displaying responses by gender and year group on the x-axis (e.g., years 7, 8, 9…). The percentage of responses is on the y-axis. National trends for males and females are displayed as a line graph overlaid upon the school data to enable national benchmarking.

3. The key at the bottom of the graph shows the colour associated with each bar and line displayed within the chart.

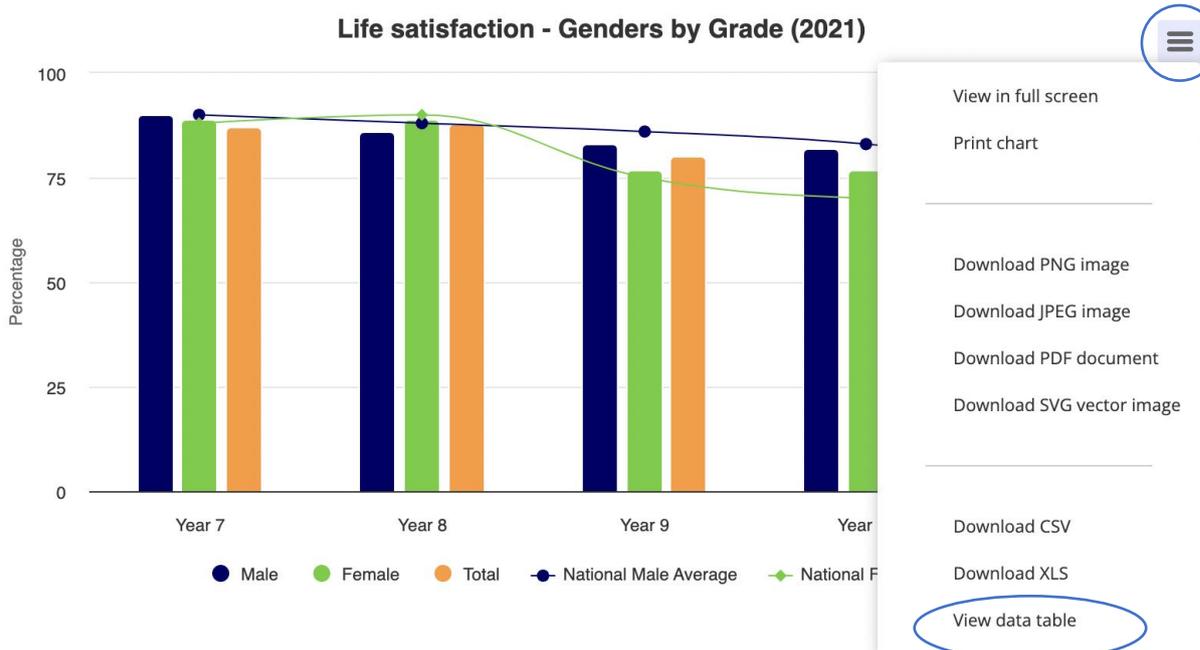4. If you want to isolate a category e.g., Male, you can click on the other variables to remove them. Example below.

Here is a picture of a ladder. The top of the ladder '10' is the best possible life for you and the bottom '0' is the worst possible life for you. In general, where on the ladder do you feel you stand at the moment? Please select the option next to the number that best describes where you stand.

Life satisfaction - Genders by Grade (2021)
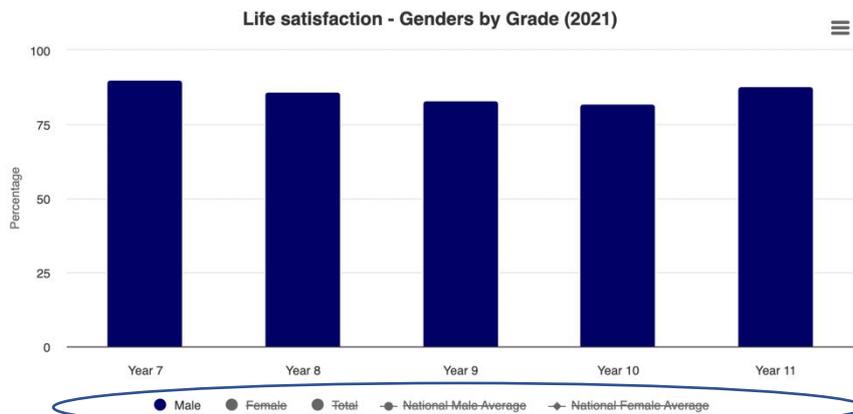
5. Click on the hamburger menu ≡ to explore different actions.

Here is a picture of a ladder. The top of the ladder '10' is the best possible life for you and the bottom '0' is the worst possible life for you. In general, where on the ladder do you feel you stand at the moment? Please select the option next to the number that best describes where you stand.

Life satisfaction - Genders by Grade (2021)

View in full screen

Print chart

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View data table

6. To view your data in a table view, click on the hamburger menu, and select 'View data table.

Responses by Year and Gender (Emotions) - Genders by Grade

CATEGORY	MALE	FEMALE	TOTAL	NATIONAL MALE AVERAGE	NATIONAL FEMALE AVERAGE
YEAR 7	7	4	6	14	15
YEAR 8	13	10	12	24	28
YEAR 9	32	34	34	35	40
YEAR 10	38	34	37	47	47
YEAR 11	50	35	44	55	53
YEAR 12	41	43	42	58	55
YEAR 13	52	52	53	60	56

Chart showing year groups and gender

7. To download and view your data as an excel format, click on the hamburger menu and select 'Download CSV'.

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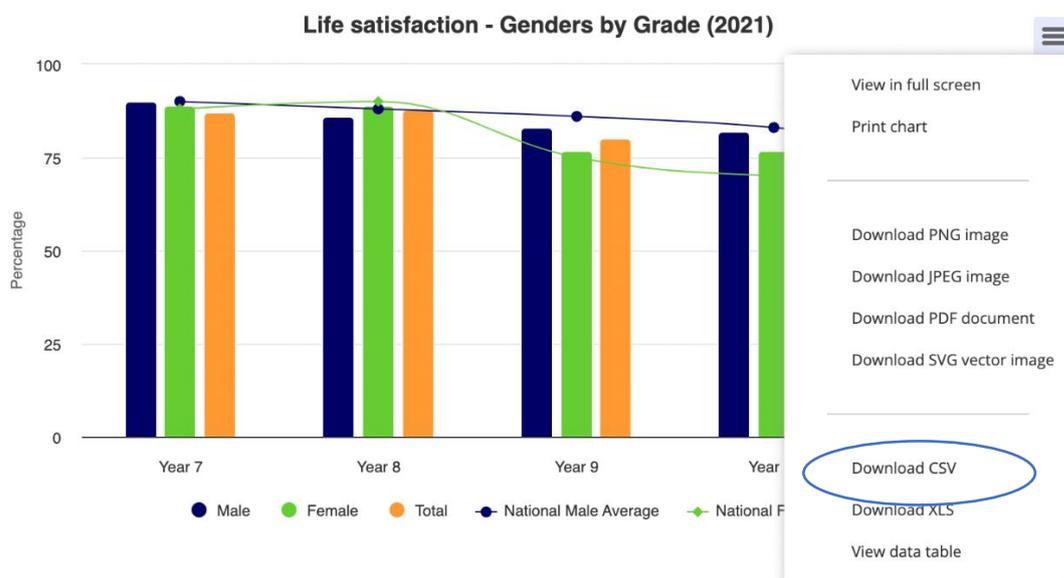
8. If you want to download your image in the desired format, click one of these tabs. You can also print using the 'Print chart' function.

Here is a picture of a ladder. The top of the ladder '10' is the best possible life for you and the bottom '0' is the worst possible life for you. In general, where on the ladder do you feel you stand at the moment? Please select the option next to the number that best describes where you stand.
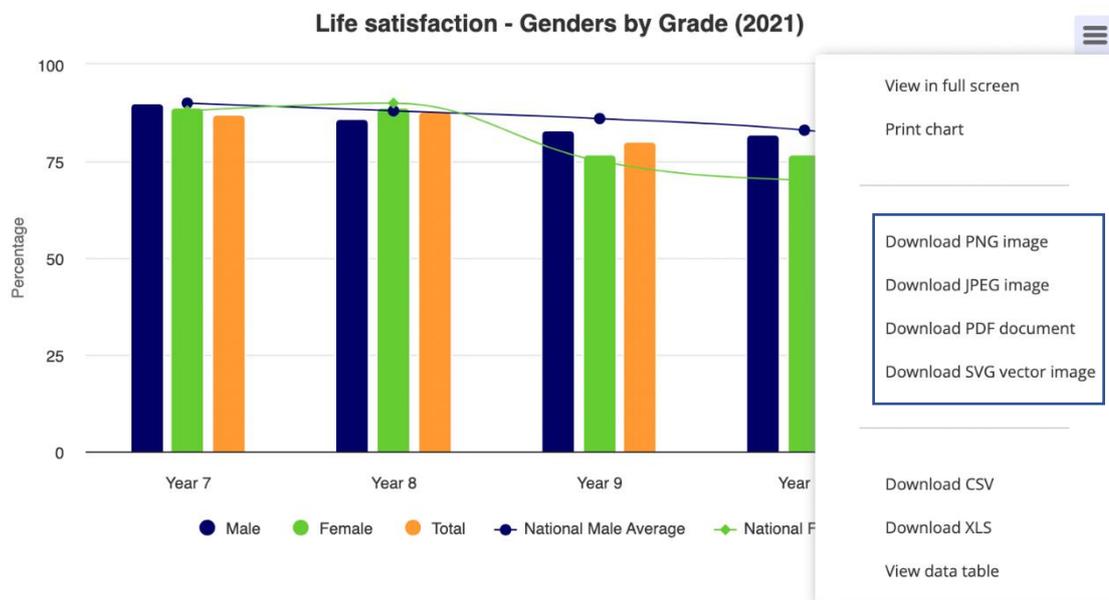
Navigating Health Topic Graph Number 4

1. The fourth graph in this section is a line graph that conveys trends over time for selected health subtopics. Reminder: Toggle the subtopics to change the graph by the desired subtopic. The x-axis includes gender and total responses as percentages, represented on the y-axis.

2. Click on the <u>hamburger menu</u> to view your data as a table and download it as an Excel sheet or image.
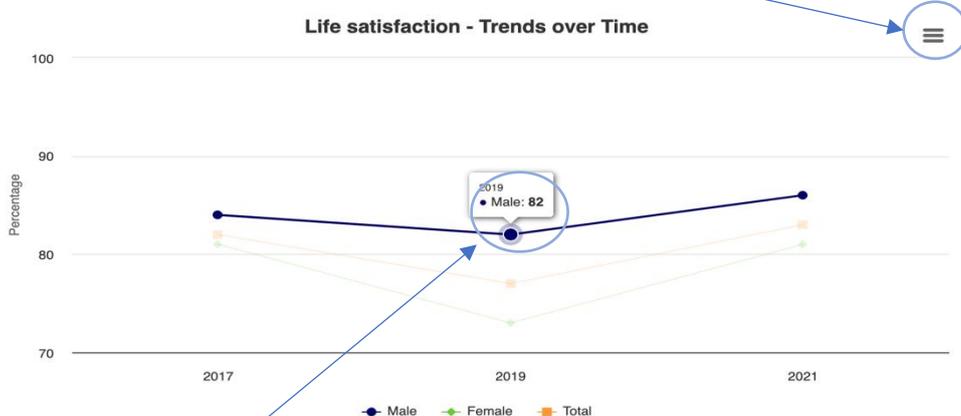
3. When you hover over the lines it displays the percentage of that year in a numerical format that corresponds with the y-axis.

Case Studies

Case studies are a useful tool to showcase how schools are using bespoke SHRN data to inform their policies and practices around student health and wellbeing. Inclusion as a case study on the dashboard is not an endorsement of best practice but simply an example of the real-world applicability of SHRN data within a school setting.

1. To arrive at the Case Studies page, using the tabs along the top, click Case Studies.

Supportive Resources

1. To arrive at the Supportive Resources page, using the tabs along the top, click Supportive Resources.

2. The page will appear this way, with the blue hyperlinks taking you to the desired website. For example, select the hyperlink to bring up the SHRN Data Dashboard to compare your school's data with local authority averages.